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The procedure and terms for and the extent of sufficient funds required for the issue of a long-stay visa, the formalisation of a period of stay and extension of a period of stay

[RT I, 24.07.2020, 11 - entry into force 01.08.2020]

Passed 18.12.2015 No. 82
RT I, 29.12.2015, 2
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Amended by the following acts

Passed	Published	Entry into force
12.01.2017	RT I, 14.01.2017, 1	17.01.2017, partly 18.01.2017
22.03.2017	RT I, 28.03.2017, 3	31.03.2017
16.07.2018	RT I, 19.07.2018, 4	22.07.2018
14.01.2019	RT I, 18.01.2019, 2	28.02.2019, partly 31.05.2019
05.05.2020	RT I, 08.05.2020, 8	11.05.2020
22.07.2020	RT I, 24.07.2020, 11	01.08.2020
02.12.2022	RT I, 09.12.2022, 1	01.01.2023

The Regulation is established on the basis of clauses 1, 2 and 4 of subsection 1, clause 1 of subsection 3 and subsections 5 and 6 of § 101 of the Aliens Act.

Chapter 1 General Provisions

§ 1. Scope of application

() The Regulation establishes:

- 1) the list of information to be submitted upon application for the issue of a long-stay visa and the extension of a period of stay and of the evidence to be appended to the application, as well as the requirements for the submission thereof and the terms for the submission of applications;
- 2) the terms for the issue of and refusal to issue a visa, the extension of and refusal to extend the period of stay, the premature termination of the period of stay and the annulment and revocation of a visa;
- 3) the extent of funds which are sufficient to cover the expenses for applying for and holding a visa;
[RT I, 09.12.2022, 1 – entry into force 10.01.2023]
- 4) the requirements for the completion of an application for the formalisation of the right of stay in Estonia arising from the expiry of the period of validity of a temporary residence permit as a long-stay visa;
- 5) [repealed – RT I, 24.07.2020, 11 – entry into force 01.08.2020]
- 6) [repealed – RT I, 24.07.2020, 11 – entry into force 01.08.2020]

§ 2. Submitting an application and the requirements for completing an application

(1) An applicant for a long-stay visa and an extension of a period of stay shall submit an application in accordance with the format (hereinafter the application) to which the documents set forth in this Regulation have been appended. If the application is submitted electronically, the documents set forth in this Regulation shall be appended to the application electronically.

[RT I, 24.07.2020, 11 – entry into force 01.08.2020]

(1¹) An applicant for the formalisation of the right of stay in Estonia arising from the expiry of the validity period of a temporary residence permit in the form of a long-stay visa shall submit an application (hereinafter the application) to which the documents set forth in this Regulation have been appended.
[RT I, 14.01.2017, 1 – entry into force 17.01.2017]

(1²) If the application is submitted electronically, a copy of the documents set forth in this Regulation may be submitted instead.
[RT I, 109.12.2022, 1 – entry into force 01.01.2023]

(2) The application shall be completed legibly and unambiguously in Estonian, English or Russian, and in capital letters.
[RT I, 18.01.2019, 2 – entry into force 28.02.2019]

(3) The application shall not contain corrections and all the data prescribed to be completed by the applicant in this Regulation shall be submitted. The fields of the application shall be completed in dark ink.

(4) The fields for official notes in the application shall be completed by an official authorised for that purpose.

(5) In the application, the name of a person shall be written in accordance with the Latin alphabet name format used in the personal identification document of the applicant.
[RT I, 18.01.2019, 2 – entry into force 28.02.2019]

(6) The application shall be signed in accordance with the provisions of section 32 of the Aliens Act.
[RT I, 18.01.2019, 2 – entry into force 31.05.2019]

(6¹) An electronic application shall be signed using a digital signature recognised in Estonia.
[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

(7) By signing the application, the applicant confirms that he or she has a valid health insurance contract which ensures the payment of the costs of his or her medical treatment as a result of illness or injury during the period of the validity of the visa applied for.
[RT I, 18.01.2019, 2 – entry into force 31.05.2019]

(8) [Repealed – RT I, 18.01.2019, 2 – entry into force 31.05.2019]

(9) By signing the application, the applicant confirms that he or she has sufficient financial resources at least in the extent prescribed in § 15 of this Regulation to cover the costs of accommodation and stay during his or her stay in Estonia and to return to his or her country of origin or depart to another country, which he or she has the legal basis to enter.
[RT I, 18.01.2019, 2 – entry into force 31.05.2019]

(10) By signing the application, the applicant confirms that the copy appended to the application corresponds to the original document, does not contain false data and is not forged.
[RT I, 18.01.2010, 2 – entry into force 28.02.2019]

§ 3. Requirements for documents and photos to be appended to the application

(1) A document which has been appended to the application and has been issued in a foreign country shall upon request be translated into Estonian, English or Russian or a language accepted by the body conducting the proceedings.
[RT I, 14.01.2017, 1 – entry into force 17.01.2017]

(2) The travel document submitted upon application shall meet the requirements set forth in § 16 of the Identity Documents Act.

(3) The travel document shall contain at least two free pages or an insert and the travel document shall be valid for at least three months after the expiry of the validity period of the visa. On humane considerations, a long-stay visa may in exceptional circumstances be entered in a travel document which is valid for less than three months after the expiry of the validity period of the visa if the departure of the alien from Estonia by the term indicated on the visa is ensured.

(4) The travel document shall have been issued within the past ten years.

(5) The photo appended to the application shall meet the following requirements:

1) the photo shall be a colour photo with the dimensions of between 35 x 45 millimetres and 40 x 50 millimetres;

2) the photo shall allow the unmistakable verification of the identity of the person;

3) the person on the photo shall be in front view, without headgear and against a light background;

4) the person may wear headgear on the photo for religious reasons on the condition that the facial image of the person from the lower chin to the upper end of the forehead is clearly visible and free of shadows caused by headgear;

- 5) the photo must not contain other persons or other objects;
- 6) the photo must not be taken more than six months before the submission of the application.

§ 4. Payment of the state fee

(1) If the payment of a state fee is prescribed for the review of an application or the performance of a procedure, a document certifying the payment of the state fee shall be appended to the application upon the submission thereof or the state fee shall be paid on the spot, unless stipulated otherwise by law or in an international agreement.

(2) Instead of a document certifying the payment of the state fee, the person may submit in writing the following data concerning the payment of the state fee:

- 1) the name of the person who paid the state fee;
- 2) the name of the person for whom the state fee was paid;
- 3) the name of the procedure for which the state fee was paid;
- 4) reference number;
- 5) the date on which the state fee was paid;
- 6) the name of the credit institution and the number of the account to which and from which the state fee was paid;
- 7) the paid amount in euros.

(3) At a foreign representation of Estonia, the payment of the state fee shall be considered certified after receipt thereof to the settlement account of the foreign representation of Estonia or to the settlement account of the Ministry of Finance in Estonia.

(4) If a person is exempt from the payment of the state fee or the rate of state fee payable by the person has been reduced, the person shall append to the application a document that certifies that the person is exempt from the payment of the state fee or the rate of state fee payable by the person has been reduced, or data concerning the exemption from the payment of the state fee or the reduction of the rate of state fee payable, including the number and date of the decision and the authority that made the decision.

Chapter 2

Documents to be submitted upon application for a long-stay visa or an extension of a period of stay

§ 5. Documents to be submitted upon application for a long-stay visa

(1) The following shall be submitted with an application for a long-stay visa:

- 1) an application;
[RT I, 24.07.2020, 11 – entry into force 01.08.2020]
- 2) a photo;
- 3) the travel document of the applicant;
- 4) a valid health insurance contract, which ensures the payment of medical expenses arising from illness or injury during the validity period of the visa applied for, unless otherwise stipulated by law or in an international agreement;
- 5) documents certifying the objective and reason of the trip and the intent of a long-term stay;
[RT I, 09.12.2022, 1 – entry into force 01.01.2023]
- 6) [Repealed – RT I, 18.01.2019, 2 – entry into force 28.02.2019]
- 7) [Repealed – RT I, 18.01.2019, 2 – entry into force 28.02.2019]
- 8) documents certifying the existence of sufficient funds during the stay in Estonia.

(2) The documents certifying the circumstances specified in clause 5 of subsection 1 of this section are:

- [RT I, 18.01.2019, 2 – entry into force 28.02.2019]
- 1) confirmation from the private person or legal person to be visited;
- 2) a diplomatic note or a written communication from an international organisation;
- 3) a court summons;
- 4) documents or copies of documents certifying the use of tourist services;
- 5) [Repealed – RT I, 09.12.2022 – entry into force 01.01.2023];
- 6) [Repealed – RT I, 09.12.2022 – entry into force 01.01.2023];
- 7) documents certifying the carriage of goods or passengers;
[Repealed – RT I, 09.12.2022 – entry into force 01.01.2023]
- 8) documents certifying employment in Estonia;
- 9) documents certifying studying in Estonia;
- 10) [Repealed – RT I, 09.12.2022 – entry into force 01.01.2023]
- 10¹) the applicant's written explanation of the intent of a long-term stay;

[Repealed – RT I, 09.12.2022 – entry into force 01.01.2023]

10²) documents certifying the use of healthcare services;
[Repealed – RT I, 09.12.2022 – entry into force 01.01.2023]
11) other documents.

(3) The documents specified in clauses 4, 5 and 8 of subsection 1 of this section do not have to be submitted by:
[Repealed – RT I, 09.12.2022 – entry into force 01.01.2023]

1) an alien who is staying in Estonia lawfully on the grounds specified in clauses 1 to 4 and 6 to 9 of subsection 1 or subsection 3² of § 43 of the Aliens Act and whose short-term employment has been registered on the basis of § 106 of the Aliens Act and who is applying for a long-stay visa at the Police and Border Guard Board in connection with continuing a short-term employment in Estonia;

[RT I, 24.07.2020, 11 – entry into force 01.08.2020]

2) a minor child and an adult child of the alien, who are staying in Estonia lawfully on the grounds specified in clauses 1 to 4 and 6 to 9 of subsection 1 or subsection 3² of § 43 of the Aliens Act and who are applying for a long-stay visa at the Police and Border Guard Board to continue their stay in Estonia in connection with the continued short-term employment of the alien in Estonia.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

(4) If the application is submitted electronically, copies of all the pages of the travel document set forth in clause 3 of subsection 1 of this section shall be submitted instead of the travel document, and the travel document shall be submitted personally upon receiving the visa decision.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

(5) If it turns out upon receipt of the visa decision that the travel document does not correspond to the copy of the travel document submitted electronically and the requirements set forth in subsections 2 to 4 of § 3 of this Regulation, the visa decision shall be revoked and the issue of a visa sticker shall be refused.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

§ 6. Additional documents to be submitted upon application for a long-stay visa

(1) A spouse and a minor child applying for a long-stay visa on the basis of subsection 2 of § 62¹(2), subsection 3 of § 62², subsection 3 of § 62⁴ or subsection 5 of § 62⁵ of the Aliens Act shall submit a document certifying the family relationship or marital status.

[RT I, 24.07.2020, 11 – entry into force 01.08.2020]

(2) An adult child applying for a long-stay visa on the basis of subsection 2 of § 62¹, subsection 3 of § 62², subsection 3 of § 62⁴ or subsection 5 of § 62⁵ of the Aliens Act shall submit a document certifying the family relationship and a document certifying the state of health or disability.

[RT I, 24.07.2020, 11 – entry into force 01.08.2020]

(3) [Repealed – RT I, 14.01.2017, 1 – entry into force 18.01.2017]

(4) [Repealed – RT I, 24.07.2020, 11 – entry into force 01.08.2020]

(5) The notarised consent of the legal representative shall upon the request of a consular officer be appended to the application independently submitted by an applicant who is 15 to 18 years of age.

(6) [Repealed - RT I, 24.07.2020, 11 – entry into force 01.08.2020]

(6¹) If an alien is applying for a long-stay visa on the basis of subsections 1 and 3 or subsections 1¹ and 3 of § 91¹ of the Aliens Act, the following shall be appended to the application:

1) a copy of all the pages of the applicant's passport that contain entries;

2) an explanation concerning the stay in the territory of a Member State of the Schengen Convention within the past 180 days;

3) a written explanation in their own handwriting, if the application was not submitted within the terms set forth in subsection 1 of § 10² of this Regulation.

[RT I, 24.07.2020, 11 – entry into force 01.08.2020]

(7) An alien applying for a long-stay visa on the basis of subsection 1 of § 62⁴(1) of the Aliens Act shall submit the opinion of the expert committee for the assessment of compliance with the specification of a start-up company or the respective data, including the number of the expert committee application.

[RT I, 14.01.2017, 1 – entry into force 18.01.2017]

(8) Instead of the document or data specified in subsection 7 of this section, an alien may submit evidence of participation in a programme listed in an annex to the regulation of the minister responsible for the area on the basis of clause 5 of subsection 3 of § 101 of the Aliens Act.

[RT I, 14.01.2017, 1 – entry into force 18.01.2017]

(9) The document or data specified in subsection 7 of this section do not need to be submitted if the Minister of the Interior has by a directive classified the business entity owned by the respective company as a start-up company.

[RT I, 14.01.2017, 1 – entry into force 18.01.2017]

(10) The documents specified in subsections 1 and 2 of this section do not need to be submitted if the spouse, a minor child and an adult child of the alien, who are staying in Estonia lawfully on the grounds specified in clause 1 of subsection 1 of § 43 of the Aliens Act, are applying for a long-stay visa at the Police and Border Guard Board to continue their stay in Estonia in connection with the continued short-term employment of the alien in Estonia.

[RT I, 19.07.2018, 4 – entry into force 22.07.2018]

(11) Upon applying for a visa for teleworking on the basis of subsection 1 of § 62⁵ of the Aliens Act, the following shall be submitted:

- 1) documents certifying that the work of the applicant does not depend on the location and he or she can use telecommunication technology for the fulfilment of work duties as telework;
- 2) documents certifying that the applicant will continue to work for an employer registered in a foreign country, with whom he or she has a contractual relationship, or conduct business activities for a company registered in a foreign country, in which he or she has a holding, or provide services mainly to customers whose place of activity is in a foreign country and with whom he or she has a contractual relationship;
- 3) documents certifying the lawful income of the applicant during the six months preceding the submission of the application, and indicating the amount, regularity and sources of the income;
- 4) a description of the history of studies and employment;

[RT I, 24.07.2020, 11 – entry into force 01.08.2020]

- 5) documents certifying that the applicant or a company in which the applicant has a holding does not have tax arrears in the country of residence of the applicant or the country of location of the company.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

(12) Documents certifying the circumstances specified in clauses 1 and 2 of subsection 11 of this section are:

- 1) the applicant's written explanation concerning the intent to use the visa for teleworking;
- 2) the employer's written confirmation that the applicant can fulfil work duties by teleworking;
- 3) an employment contract or another contract under the law of obligations;
- 4) a certificate from a competent authority of the applicant's country of location concerning the payment of mandatory national or local taxes or social insurance payments in the country of location;
- 5) a certificate from a competent authority of the country of location of the company, indicating the name, location and field of activity of the company, the applicant's holding in the company, and data concerning the legal representatives of the company;
- 6) a certificate issued by a competent authority of the country of location of the company concerning the payment of mandatory national or local taxes or social insurance payments and the absence of tax arrears in the country of location;
- 7) other documents.

[RT I, 24.07.2020, 11 – entry into force 01.08.2020]

§ 6¹. Specifications upon electronic application for a long-stay visa

(1) An application may be submitted electronically if the applicant has been fingerprinted in visa proceedings and not more than 59 months have passed from fingerprinting to the date of submitting the application. The processing of the application shall start no later than on the working day following the date of receipt of the application by the administrative body.

(2) Copies of all the pages of the travel document of the applicant shall be appended to the application.

(3) Copies of the documents specified in clauses 4 to 11 of subsection 2 of § 5, § 6 and subsection 2 of this section of this Regulation shall be appended to the application, signed by a digital signature recognised in Estonia.

(4) The copies of the documents specified in subsections 2 and 3 of this section shall be full colour, complete and clearly legible.

(5) The applicant's photo shall be digital, full colour, unedited and at least 1,300 pixels wide and 1,600 pixels high. The file shall be in JPG or JPEG format and 1 to 5 MB in size.

(6) The application, the applicant's photo and the electronic copies of the documents appended to the applications shall be included in a digitally signed container.

(7) At the request of the administrative body, the applicant shall submit the original copies of the documents specified in subsections 2 and 3 of this section on the terms established by the administrative body. If the

applicant submits the original copies of the documents by post, the applicant shall comply with § 6² of this Regulation.

(8) If the applicant is temporarily staying in Estonia at the time of submitting the application, he or she can submit the original copies of the documents specified in subsections 2 and 3 of this section in person to the Police and Border Guard Board. The original copies of the documents shall be returned to the applicant personally at the Police and Border Guard Board.

(9) The Police and Border Guard Board shall start processing the application if it has been submitted within the terms specified in subsection 1 of § 10² or subsection 1 of § 10³ of this Regulation and the alien has submitted the documents specified in clauses 1 to 3 and 5 of subsection 1 of § 5 and in § 6 and the data specified in clause 19 or 26 of subsection 1 of § 9 and paid the state fee in accordance with the terms and conditions set forth in § 4. [RT I, 09.12.2022, 1- entry into force 01.01.2023]

§ 6². Specifications upon application for a long-stay visa by post

(1) An application may be submitted by post if the applicant has been fingerprinted in visa proceedings and not more than 59 months have passed from fingerprinting to the date of submitting the application. The processing of the application shall start no later than on the working day following the date of receipt of the application by the administrative body.

(2) The original copies of the documents specified in §§ 5 and 6 of this Regulation shall be appended to the application. If the applicant also wishes to submit an electronic document, a printout of the digitally signed documents and the digital signature confirmation shall be appended to the application. Information concerning who, when and at what address the digitally signed document was sent to the administrative body shall also be appended to the application.

(3) The applicant shall append his or her chosen postal or courier service provider's prepaid envelope addressed to the applicant, which shall be used for sending the decision made concerning the application and the travel document to the applicant or for returning the application. By appending the envelope or a document certifying the prepaid service, the applicant confirms that he or she is aware of the risks of sending a travel document by postal or courier services, including the risks related to sending a travel document across a state border, and bears the risks himself or herself.

(4) If the applicant does not append the envelope or the document certifying the prepaid service specified in subsection 3 of this section to the application, his or her travel document along with the decision made on the application or, in the case of returning the application, the entire application shall be returned to him or her personally at the location of the administrative body.

(5) If the applicant is temporarily staying in Estonia at the time of submitting the application, he or she can submit the original copies of the documents specified in §§ 5 and 6 of this Regulation in person to the Police and Border Guard Board. The original copies of the documents shall be returned to the applicant personally at the location of the administrative body.

(6) The Police and Border Guard Board shall start processing the application if it has been submitted within the term specified in subsection 1 of § 10² or subsection 1 of § 10³ of this Regulation and the alien has submitted the documents specified in clauses 1 to 3 and 5 of subsection 1 of § 5 and in § 6 and the data specified in clause 19 or 26 of subsection 1 of § 9 and paid the state fee in accordance with the terms and conditions set forth in § 4. [RT I, 09.12.2022, 1- entry into force 01.01.2023]

§ 7. Documents to be submitted upon application for an extension of a period of stay

(1) The following shall be submitted upon application for an extension of a period of stay:

[RT I, 19.07.2018, 4 – entry into force 22.07.2018]

1) an application;

[RT I, 24.07.2020, 11 – entry into force 01.08.2020]

2) a photo;

3) the travel document of the applicant;

4) [Repealed – RT I, 18.01.2019, 2 – entry into force 31.05.2019]

5) a document certifying the reason for the extension of the period of stay, indicating the circumstances concerning the impossibility of the departure of the applicant from Estonia during the allowed period of stay.

(2) The documents specified in clause 5 of subsection 1 of this section do not have to be submitted by:

[RT I, 18.01.2019, 2 – entry into force 31.05.2019]

1) an alien who is applying for an extension of the period of stay established under a long-stay visa in connection with short-term employment in Estonia;

[RT I, 18.01.2019, 2 – entry into force 31.05.2019]

2) an alien who is applying for an extension of the period of stay established under a long-stay visa in connection with a start-up business;

[RT I, 18.01.2019, 2 – entry into force 31.05.2019]

2) the spouse, a minor child and an adult child of the alien, who are staying in Estonia lawfully on the basis of a long-stay visa issued by a competent authority of Estonia and who are applying for an extension of the period of stay established under the long-stay visa for continuing the stay in Estonia in connection with the continued short-term employment or start-up business of the alien in Estonia.
[RT I, 18.01.2019, 2 – entry into force 31.05.2019]

(3) If an extension of the period of stay is applied for electronically, copies of all the pages of the travel document set forth in clause 3 of subsection 1 of this section shall be submitted instead of the travel document.
[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

§ 8. Additional documents to be submitted upon application for an extension of the period of stay

(1) [Repealed – RT I, 24.07.2020, 11 – entry into force 01.08.2020]

(2) [Repealed – RT I, 18.01.2019, 2 – entry into force 31.05.2019]

(3) The notarised consent of the legal representative shall upon the request of the Police and Border Guard Board be appended to the application independently submitted by an applicant who is 15 to 18 years of age.

(4) A spouse and a minor child applying for an extension of the period of stay on the basis of subsection 4³ of § 67 or subsection 2 of § 68¹ of the Aliens Act shall submit a document certifying the family relationship or marital status.
[RT I, 14.01.2017, 1 - entry into force 18.01.2017]

(5) An adult child applying for an extension of the period of stay on the basis of subsection 4³ of § 67 or subsection 2 of § 68¹ of the Aliens Act shall submit a document certifying the family relationship and a document certifying the state of health or disability.
[RT I, 14.01.2017, 1 – entry into force 18.01.2017]

(6) If an extension of the period of stay is applied for on the basis of subsection 4² of § 67 of the Aliens Act, the opinion of the expert committee on compliance with the specification of a start-up company, or the respective data, including the number of the expert committee application, shall be appended to the application.
[RT I, 14.01.2017, 1 – entry into force 18.01.2017]

(7) Instead of the document or data specified in subsection 6 of this section, an alien may submit evidence of participation in a programme listed in an annex to the regulation of the minister responsible for the area on the basis of clause 5 of subsection 3 of § 101 of the Aliens Act.
[RT I, 14.01.2017, 1 – entry into force 18.01.2017]

(8) The document or data specified in subsection 6 of this section do not need to be submitted if the Minister of the Interior has by a directive classified the business entity owned by the respective company as a start-up company.
[RT I, 14.01.2017, 1 – entry into force 18.01.2017]

(9) The documents specified in subsection 4 and 5 of this section do not need to be submitted if the spouse, a minor child and an adult child of the alien, who are staying in Estonia lawfully on the basis of a long-stay visa issued by a competent authority of Estonia, are applying for an extension of the period of stay established under a long-stay visa for continuing their stay in Estonia in connection with continued short-term employment or the start-up business of the alien in Estonia.
[RT I, 19.07.2018, 4 – entry into force 22.07.2018]

§ 8¹. Documents to be submitted upon application for the formalisation of the right to stay in Estonia arising from the expiry of the validity of a temporary residence permit

(1) The following shall be submitted upon applying for the formalisation of the right to stay in Estonia arising from the expiry of the validity of a temporary residence permit:

- 1) an application;
- 2) a photo;
- 3) the travel document of the applicant.

(2) If the application for the formalisation of the right to stay in Estonia arising from the expiry of the validity of a temporary residence permit is not submitted personally by the applicant, the representative shall in addition to the documents specified in subsection 1 of this section submit a document certifying the right of representation.
[RT I, 14.01.2017, 1 – entry into force 17.01.2017]

Chapter 3

Data to be submitted upon application for a long-stay visa and an extension of a period of stay

§ 9. Data to be submitted upon application for a long-stay visa

- (1) The following data shall be submitted concerning the applicant in an application for a long-stay visa:
- 1) given name(s);
 - 2) surname(s);
 - 3) former names;
 - 4) patronymic, if entered into the travel document of the applicant;
[RT I, 09.12.2022, 1 – entry into force 01.01.2023]
 - 5) date of birth;
 - 6) place and country of birth;
 - 7) gender;
 - 8) citizenship(s);
 - 9) citizenship at birth, if different from the current citizenship;
 - 10) data concerning the marital status of the applicant;
 - 11) contact details, including the applicant's e-mail address and phone number, home address (street or farm, house and apartment number, village or small town or city, rural municipality, county, country, postal code), type, name and address of the place of accommodation during the stay in Estonia (street or farm, house and apartment number, village or small town or city, rural municipality, county, postal code) and the e-mail address and phone number of the place of accommodation;
 - 12) type and number, issuing country and issuing authority, date of issue, date of expiry of the travel document;
 - 13) data concerning the last employer or education establishment located at the country of residence or location of the applicant, including name, phone number, address and position;
[RT I, 09.12.2022, 1 – entry into force 01.01.2023]
 - 14) data as to whether the applicant has a family relationship with a citizen of the European Union or the European Economic Area or Switzerland, and if so, the family relationship shall be submitted, along with the given name(s), surname(s), citizenship, date of birth and number of the travel document or personal identification document of the family member;
 - 15) the purpose of travel;
 - 16) the desired date of the beginning and end of the visa;
[RT I, 09.12.2022, 1 – entry into force 01.01.2023]
 - 17) the duration of the planned stay in days;
 - 18) data concerning a visa or residence permit of another Member State of the European Union or the Schengen Convention issued in the past five years and concerning holding a valid visa or residence permit of another Member State of the European Union or the Schengen Convention, including the type and period of validity and the issuing country of the visa or residence permit;
[RT I, 09.12.2022, 1 – entry into force 01.01.2023]
 - 19) data concerning fingerprints taken upon applying for an Estonian or Schengen visa in the past 59 months, including the number of the fingerprinting;
 - 20) data concerning the person who will cover the travel and living expenses during the applicant's stay;
 - 21) data concerning the means of subsistence during the stay in Estonia;
 - 22) the given name and surname, date of birth or personal identity code, e-mail address, phone number and address (street or farm, house and apartment number, village or small town or city, rural municipality, county, postal code) of the private person living in Estonia to be visited in Estonia;
 - 23) the name, registry code, e-mail address, phone number and address (street or farm, house and apartment number, village or small town or city, rural municipality, county, postal code) of the company to be visited and the given name and surname, e-mail address and phone number of the contact person at the company, if the company has not registered the short-term employment of the alien;
 - 24) the details of the legal representative, including given name(s), surname(s), citizenship(s), date of birth, e-mail address, phone number, contact address (street or farm, house and apartment number, village or small town or city, rural municipality, county, country, postal code);
 - 25) date and the signature of the applicant or his or her legal representative;
 - 26) fingerprints.
[RT I, 18.01.2019, 2 – entry into force 28.02.2019]
- (2) If the alien is applying for a long-stay visa on the basis of subsections 1 and 3 or subsections 1¹ and 3 of § 91¹ of the Aliens Act, the alien shall submit the following data:
- 1) the country of location of the applicant at the moment of the submission of the application;
 - 2) the place of receipt of the visa sticker.
[RT I, 24.07.2020, 11 – entry into force 01.08.2020]

§ 10. Data to be submitted upon application for an extension of a period of stay

The following data shall be submitted concerning the applicant for an extension of a period of stay:

- 1) given name(s);
- 2) surname(s);

- 3) former names;
 - 4) patronymic;
 - 5) date of birth;
 - 6) place and country of birth;
 - 7) gender;
 - 8) citizenship(s);
 - 9) citizenship at birth, if different from current citizenship;
 - 10) data concerning the marital status of the applicant;
 - 11) contact details, including the applicant's e-mail address and phone number, home address (street or farm, house and apartment number, village or small town or city, rural municipality, county, country, postal code), type, name and address of the place of accommodation during the stay in Estonia (street or farm, house and apartment number, village or small town or city, rural municipality, county, postal code) and the e-mail address and phone number of the place of accommodation;
 - 12) the date until which the extension of the period of stay is applied for;
 - 13) the reason for the extension of the period of stay;
 - 14) a comprehensive explanation of the circumstances of applying for the extension of the period of stay, if the extension of the period of stay is applied for on the grounds specified in clauses 1 to 4 of subsection 4 of § 67 of the Aliens Act;
 - 15) the given name and surname, date of birth or personal identity code, e-mail address, phone number and address (street or farm, house and apartment number, village or small town or city, rural municipality, county, postal code) of the private person living in Estonia to be visited in Estonia;
 - 16) the name, registry code, e-mail address, phone number and address (street or farm, house and apartment number, village or small town or city, rural municipality, county, postal code) of the company to be visited and the given name and surname, e-mail address and phone number of the contact person at the company, if the company has not registered the short-term employment of the alien;
 - 17) the details of the legal representative, including given name(s), surname(s), citizenship(s), date of birth, e-mail address, phone number, contact address (street or farm, house and apartment number, village or small town or city, rural municipality, county, country, postal code);
 - 18) date of submission of the application and the signature of the applicant or his or her legal representative;
 - 19) fingerprints.
- [RT I, 18.01.2019, 2 – entry into force 31.05.2019]

§ 10¹. Data to be submitted upon application for the formalisation of the right to stay in Estonia arising from the expiry of the validity of a temporary residence permit

(1) The following data shall be submitted upon applying for the formalisation of the right to stay in Estonia arising from the expiry of the validity of a temporary residence permit:

- 1) given name(s);
- 2) surname(s);
- 3) personal identification code;
- 4) contact details, except if these correspond to the data entered in the Population Register;
- 5) the date of submission of the application and the signature of the applicant or the legal representative of the applicant.

(2) If the application is not submitted by the applicant personally, the following data concerning the representative of the applicant shall be submitted in addition to the data specified in subsection 1 of this section:

- 1) type of document certifying the right of representation;
- 2) given name(s);
- 3) surname(s);
- 4) contact details, except if these correspond to the data entered in the Population Register;
- 5) personal identification code or date of birth;
- 6) signature.

[RT I, 14.01.2017, 1 – entry into force 17.01.2017]

Chapter 4

TERMS FOR SUBMITTING APPLICATIONS AND MAKING DECISIONS

§ 10². Term for the submission of an application for a long-stay visa to the Police and Border Guard Board

(1) Upon applying for a long-stay visa in accordance with the procedure stipulated in § 91¹ of the Aliens Act, the application for a long-stay visa shall be submitted to the Police and Border Guard Board ten working days at the latest before the expiry of the period of stay.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

(2) As an exception, an alien may submit an application after the term specified in subsection 1 of this section, but on the last day of the lawful period of stay at the latest, if he or she proves that his or her state of health or a good personal reason did not allow him or her to submit the application by the due time.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

§ 10³. Term for the submission of an application for an extension of a period of stay

(1) An application for an extension of a period of stay shall be submitted to the Police and Border Guard Board three working days at the latest before the expiry of the period of stay.

(2) As an exception, an alien may submit an application for an extension of the period of stay after the term specified in subsection 1 of this section, but not later than on the last day of the period of stay if he or she proves that the reason for applying for the extension of the period of stay was determined or arose after the said term.

[RT I, 14.01.2017, 1 – entry into force 17.01.2017]

§ 10⁴. Submission of an application for a long-stay visa to a consular official and term for the submission of an application

(1) The application shall be submitted to the consular official of the Estonian foreign mission in whose consular area the applicant's place of residence is located.

(2) A consular official may in reasoned cases, including if there is no Estonian foreign mission that processes applications in the country of residence of the alien or if the application cannot be submitted via an external service provider, accept the application of an alien who is lawfully staying in the consular area, but is not living in the area.

(3) The application may be submitted to a consular official of an Estonian foreign mission six months before the date of the beginning of the desired visa at the earliest.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

§ 11. Term for reviewing visa applications

(1) [Repealed – RT I, 09.12.2022, 1 – entry into force 01.01.2023]

(2) The issue of or refusal to issue a long-stay visa shall be decided by a consular official within 30 days from acceptance of the application for processing, unless stipulated otherwise in an international agreement binding for the Republic of Estonia.

(3) The issue of or refusal to issue a long-stay visa in Estonia shall be decided by the Police and Border Guard Board within ten working days from the acceptance of the application for processing. In the case specified in subsection 3 of § 91¹ of the Aliens Act, within 30 days.

[RT I, 24.07.2020, 11 – entry into force 01.08.2020]

(4) The issue of or refusal to issue a long-stay visa on the basis of subsection 1 of § 62⁵ of the Aliens Act in Estonia shall be decided by the Police and Border Guard Board within 30 days from the acceptance of the application for processing.

[RT I, 24.07.2020, 11 – entry into force 01.08.2020]

§ 12. Term for reviewing applications for an extension of a period of stay

The extension of or refusal to extend a period of stay shall be decided by the Police and Border Guard Board within three working days from the acceptance of the application for processing.

[RT I, 14.01.2017, 1 – entry into force 17.01.2017]

§ 13. Premature termination of a period of stay

The Police and Border Guard Board, the Estonian Internal Security Service or the Ministry of Foreign Affairs shall prematurely terminate the period of stay of an alien immediately upon the emergence of circumstances giving grounds for the premature termination of the period of stay.

§ 13¹. Term for reviewing an application for the formalisation of the right to stay in Estonia arising from the expiry of the validity of a temporary residence permit

The formalisation of the right to stay in Estonia arising from the expiry of a temporary residence permit shall be decided by the Police and Border Guard Board within three working days from the acceptance of the application for processing.

[RT I, 14.01.2017, 1 – entry into force 17.01.2017]

§ 14. Term for the revocation and annulment of visas

The Police and Border Guard Board, the Estonian Internal Security Service or the Ministry of Foreign Affairs shall revoke or annul a visa immediately upon the emergence of circumstances giving grounds for the revocation or annulment of the visa.

Chapter 5 Extent of sufficient funds

[RT I, 24.07.2020, 11 - entry into force 01.08.2020]

§ 15. Extent of sufficient funds

(1) The extent of sufficient funds per every allowed day of stay in Estonia as specified in Chapter 2 of the Aliens Act is 70 euros.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

(2) When an alien applies for or holds a visa for engaging in start-up business in the meaning of the Aliens Act, the sufficient funds is four times the subsistence level established in accordance with subsection 3 of § 131 of the Social Welfare Act per every allowed day of stay in Estonia. Upon applying for a visa for the spouse of an alien applying for or holding a visa for engaging in start-up business, the sufficient funds is 80 percent of the rate of sufficient funds of the alien applying for or holding a visa. The sufficient funds requirement is not applied upon applying for a visa for a minor child or an adult child, who is not capable of independently coping due to the state of health or disability, of an alien applying for or holding a visa for engaging in start-up business.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

(3) [Repealed – RT I, 09.12.2022, 1 – entry into force 01.01.2023]

(4) When an alien is applying for a visa for short-term employment in Estonia, the sufficient funds is six times the subsistence level established in accordance with subsection 3 of § 131 of the Social Welfare Act. The sufficient funds requirement is not applied upon applying for a visa for the spouse, a minor child or an adult child, who is not capable of independently coping due to the state of health or disability, of an alien applying for a visa for short-term employment in Estonia.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

(5) When an alien is applying for a visa for short-term employment in Estonia in a start-up company or as a seasonal worker, the sufficient funds is four times the subsistence level established in accordance with subsection 3 of § 131 of the Social Welfare Act. Upon applying for a visa for the spouse of an alien who is applying for a visa for short-term employment in a start-up company or as a seasonal worker in Estonia, the sufficient funds is 80 percent of the rate of sufficient funds of the alien applying for a visa. The sufficient funds requirement is not applied upon applying for visa for a minor child or an adult child, who is not capable of independently coping due to the state of health or disability, of an alien applying for a visa for short-term employment in a start-up company or as a seasonal worker in Estonia.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

(6) When an alien is applying for or holding a visa for studying, the sufficient funds is four times the subsistence level established in accordance with subsection 3 of § 131 of the Social Welfare Act per every month of stay in Estonia. For the spouse of an alien applying for or holding a visa for studying, who is applying for a visa on the basis of subsection 4 of § 62² of the Aliens Act, the sufficient funds is 80 percent of the rate of sufficient funds of the alien applying for or holding a visa. The sufficient funds requirement is not applied upon applying for visa for a minor child of an alien applying for or holding a visa for studying.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

(7) When an alien is applying for or holding a visa for teleworking as an employee independent or location, the sufficient funds is 0.75 times the subsistence level established in accordance with subsection 3 of § 131 of the Social Welfare Act per every day of stay in Estonia. The sufficient funds requirement is not applied upon applying for visa for the spouse, a minor child or an adult child, who is not capable of independently coping due to the state of health or disability, of an alien applying for or holding a visa for teleworking as an employee independent for location in Estonia.

[RT I, 09.12.2022, 1 – entry into force 01.01.2023]

§ 16. Extent of insured amount under a health insurance contract

[Repealed – RT I, 24.07.2020, 11 – entry into force 01.08.2020]

Chapter 6

Implementing provisions

§ 17. Repeal of Regulation

[Omitted from this text.]

§ 18. Entry into force of Regulation

This Regulation shall enter into force on 1 January 2016.

Annexes 1 to 7

[Repealed -RT I, 24.07.2020, 11 - entry into force 01.08.2020]