

## **Procedure for attestation of conformity and conformity assessment procedures**

### **1. Body attesting the conformity of the construction product**

1.1. The conformity of the construction product is attested by:

1.1.1. manufacturer of the construction product or an authorized representative acting on behalf of it (hereinafter referred to as *manufacturer*) by issuing a declaration of conformity;

1.1.2. certification body acting as a notified body by issuing a conformity certificate of the construction product.

### **2. Attestation systems of attesting the conformity of the construction product**

2.1. Conformity assessment of the construction product is based either on:

2.1.1. manufacturer side continuous internal audit of the construction product manufacturing (hereinafter referred to as *factory production control*) and initial type test of the construction product performed by the manufacturer (hereinafter referred to as *attestation system 4*), or

2.1.2. factory production control and initial type test of the construction product performed by the notified testing laboratory (hereinafter referred to as *attestation system 3*); or

2.1.3. factory production control, initial type test of the construction product performed by the manufacturer, and production control certificate issued based on the initial inspection of the manufacturing plant and assessment of the production control by the certification body acting as a notified authority (hereinafter referred to as *attestation system 2*); or

2.1.4. factory production control, initial type test performed by the manufacturer and testing of product samples taken from the plant by the manufacturer according to the prescribed test plan, and production control certificate issued based on the initial inspection of the manufacturing plant and assessment of the factory production control by the certification body acting as a notified body with continuous assessment and approval of the factory production control by the certification body acting as a notified body and continuous surveillance of the factory production control by the inspection body acting as a notified body (hereinafter referred to as *attestation system 2+*); or

2.1.5. factory production control, testing of product samples taken from the plant by the manufacturer according to the prescribed test plan, conformance certificate of the construction product issued based on the initial type test performed by the testing laboratory acting as a notified body and initial inspection of the manufacturing plant and plant assessment by the certification body acting as a notified body with continuous assessment and approval of the factory production control by the certification body acting as a notified body and continuous surveillance of the factory production control by the inspection body acting as a notified body (hereinafter referred to as *attestation system 1*); or

2.1.6. factory production control, testing of product samples taken from the plant by the manufacturer according to the prescribed test plan, initial type test performed by the testing laboratory acting as a notified body and conformity certificate of the construction product issued based on the initial inspection of the manufacturing plant and factory production control assessment by the certification body acting as a notified body with continuous assessment and approval of factory production control by the certification body acting as a notified body, whereas additionally the control tests of samples taken from the production or marketing or construction site by the certification body acting as a notified body are conducted as sample testing by the testing laboratory acting as a notified body (hereinafter referred to as *attestation system 1+*).

2.2. Testing laboratory acting as a notified body performing the operations indicated in clauses 2.1.1–2.1.6 and inspection body acting as a notified body act on behalf of the certification body acting as a notified body or as part of the certification body acting as a notified body.

### **3. Basis for the conformity attestation of the construction product**

3.1. Attestation system and characteristics to be assessed foreseen for attestation of the conformity of the construction product are determined in:

3.1.1. harmonised standard, if the due term for co-existence of the harmonised standard and other technical specifications of construction products has expired; or

3.1.2. technical approval, if existing; or

3.1.3. original standard approved by the standing committee on construction of the European Union of a country having joined the European Free Trade Association; or

3.1.4. clauses 12-17 of this Annex.

3.2. If the term of coexistence of the harmonised standard and technical specifications of other construction products has not expired and if the construction product does not have a technical approval and there is no original standard approved by the standing committee on construction of the European Union of a country having joined the European Free Trade Association (hereinafter referred to as *approved standard*), the attestation system and characteristics to be assessed foreseen for attestation of conformity of the construction product are determined in:

3.2.1. a harmonised standard; or

3.2.2. clauses 12-17 of this Annex.

3.3. It is allowed to deviate from the attestation systems prescribed for attestation of the conformity of the construction product established in clauses 3.1 and 3.2 and assessed characteristics if:

3.3.1. the construction product is handled in the harmonised standard, technical approval or approved standard and such construction product is manufactured based on single order in small quantities on similar conditions, whereas such construction product cannot be produced as a serial products and if the harmonised standard, technical approval or approved standard of such construction product does not determine otherwise for the purpose of health or safety;

3.3.2. the construction product conforms to the requirements prescribed in subsection 1 whereas according to the harmonised standard, technical approval or approved standard, attestation of such construction product must be conducted according to attestation system 3 or 4.

3.4. Attestation system 3 must be followed in cases indicated in clause 3.3.

3.5. Construction product conforming to conditions established in clause 3.1 or clause 3.2.1 or 3.3.2 must be marked with a conformity mark.

### **4. Declaration of conformity**

4.1. The declaration of conformity of the construction product is its issuers written confirmation that the construction product conforms to the requirements provided with this legislation and in respect of that, the procedure for attestation of the conformity of the construction product provided for in the legislation has been followed.

4.2. Declaration of the conformity of the construction product is given to the construction product to which the specifications in clause 3 must be applied, or towards which the safety requirements are prescribed.

4.3. In addition to production control, the declaration of conformity of the construction product may be based on either production control certificate or the conformity certificate of the construction product issued by the certification body acting as a notified body or test protocol of the testing laboratory acting as a notified body.

4.4. In addition to specifications in clause 3, the decision of the Health Protection Inspectorate about the health security of construction product can be followed at issuing of the conformity declaration.

4.5. The declaration of conformity of the construction product must include the following information:

- 4.5.1. name and address of the manufacturer or representative acting on behalf of it;
- 4.5.2. information for describing of the construction product, e.g. product name, type, classification and area of application;
- 4.5.3. references to requirement to which the construction product conforms;
- 4.5.4. special conditions at using of the construction product;
- 4.5.5. name and address of the notified body if the basis for issue of the declaration of conformity is the conformity certificate, production control certificate or test protocol of the construction product;
- 4.5.6. name and position of the representative of the issuer of the declaration of the conformity;
- 4.5.7. time and place for issuing of the declaration of the conformity;
- 4.5.8. signature of the representative of the issuer of the declaration of conformity.

4.6. The declaration of conformity of the construction product or information indicated in clauses 4.5.1 to 4.5.7 must be in Estonian.

## **5. Conformity certificate of the construction product**

5.1. Conformity certificate of the construction product is a written confirmation that the construction product conforms to the requirements assessed according to the legislation.

5.2. Conformity certificate of the construction product is issued by the certification body acting as a notified authority if attestation of the construction product is performed according to the attestation system 1 or 1 + and the construction product conforms to the requirements.

5.3. Conformity certificate of the construction product may be based on the test protocol of the testing laboratory acting as a notified authority and inspection report of the inspection institution.

5.4. The conformity certificate of the construction product must include:

- 5.4.1. name and address of the certification body acting as a notified authority;
- 5.4.2. name and address of the manufacturer or representative acting on behalf of it;
- 5.4.3. information related to the description of the construction product, e.g. product name, type, classification and area of application;
- 5.4.4. references to requirement to which the construction product conforms;
- 5.4.5. special conditions at using of the construction product;
- 5.4.6. conformity certificate number;
- 5.4.7. restricted conditions of the validity of the conformity certificate and a validity period, if applicable;
- 5.4.8. name and position of the representative of the issuer of the conformity certificate;
- 5.4.9. date of issue of the conformity certificate;
- 5.4.10. signature of the representative of the issuer of the conformity certificate.

5.5. The conformity certificate of the construction product or information indicated in clauses 5.4.1 to 5.4.9 must be in Estonian.

## **6. Production control certificate**

6.1. Production control certificate attests performance of the initial inspection of the manufacturing plant and exiting continuous internal audit of conformity of the construction product manufacturing performed by the manufacturer.

6.2. The production control certificate is issued by the certification body acting as a notified body if attestation of the conformity of the construction product is conducted according to attestation system 2 or 2 +.

6.3. The production control certificate must include:

- 6.3.1. name and address of the certification body acting as a notified body;
- 6.3.2. decision of the certification body given by the certification body acting as a notified body in case of attestation system 2, based on the initial inspection of the manufacturing plant and

assessment of the factory production control and by the certification body acting as a notified body in case of attestation system 2+, based on the initial inspection of the manufacturing plant and assessment of the factory production control added by the continuous assessment and approval of the factory production control by the certification body acting as a notified body, and continuous surveillance of the factory production control by the inspection body acting as a notified body;

6.3.3. manufacturer name and address;

6.3.4. information for describing of the construction product, e.g. product name, type, classification and area of application;

6.3.5. references to requirement to which the construction product conforms;

6.3.6. special conditions at using of the construction product;

6.3.7. certificate number;

6.3.8. restricted conditions of validity of the certificate and a validity period, if applicable;

6.3.9. name and position of the representative of the issuer of the certificate;

6.3.10. date of issue of the certificate;

6.3.11. signature of the representative of the issuer of the certificate.

6.4. The production control certificate or information indicated in clauses 6.3.3 to 6.3.10 must be in Estonian.

## **7. Conformity assessment procedures**

7.1. The following procedures are used for conformity assessment:

7.1.1. initial type tests of the construction products performed by the manufacturer or testing laboratory acting as a notified body;

7.1.2. testing of samples of construction products taken from the plant by the manufacturer or the testing laboratory acting as a notified body according to the test plan;

7.1.3. control tests of construction products samples taken from the manufacturing or marketing or construction site performed by the manufacturer or testing laboratory acting as a notified body;

7.1.4. testing of construction products samples taken from shipment ready for delivery or delivered shipment by the manufacturer or testing laboratory acting as a notified body;

7.1.5. assessment of factory production control;

7.1.6. initial inspection of the manufacturing plant or factory production control by the certification body acting as a notified body;

7.1.7. continuous assessment of the factory production control by the certification body acting as a notified body;

7.1.8. performance of continuous surveillance of the factory production control by the inspection body acting as a notified body.

## **8. Testing**

8.1. Type test is an integral set of construction product tests or other procedures designated in the technical specification, which determine the characteristics of the product samples representing the construction product type.

8.2. Testing of construction product means performance of tests with construction product or its test measurement standard depending on the tested characteristics.

## **9. Sampling of the construction product**

9.1. In cases indicated in attestation systems 4, 3, 2 and 2+, the manufacturer shall be responsible for taking the samples of the construction products taken for testing during the initial type tests in accordance with the rules prescribed in the technical specification.

9.2. In cases indicated in attestation systems 1 and 1+, the certification body acting as a notified body or inspection body acting as a notified body delegated by certification body is responsible for taking the construction product samples to be taken for testing in case of initial type test in accordance with the rules prescribed in the technical specification.

9.3. In addition to the certification body acting as a notified body, the manufacturer can be

responsible for taking the construction product samples to be taken for testing if it is prescribed in the technical specification.

#### **10. Initial inspection of the manufacturing plant**

10.1. During the initial inspection of the manufacturing plant, the certification body acting as a notified body assesses the continuous internal audit of manufacturing of the construction product with the aim to determine whether such control enables to manufacture construction product defined in the technical specification of the construction product.

#### **11. Factory production control**

11.1. Production control means manufacturer side continuous internal production organization and control over it. All definitions, requirements and standards taken into use by the manufacturer are documented systematically as descriptions of principles and proceedings.

11.2. The production control combines technical methods of the activity and all measures to ensure the conformity to technical specification and for controlling. Production control performance is achieved by inspection and/or testing of the measuring instruments and means, raw materials and components, processes, machinery, production equipment and finished products and use of the received results.

#### **12. Fire extinguishing system of the building**

12.1. Fire extinguishing system is a hose system, powder-based extinguishing system and gas extinguishing system.

12.2. Assessment and attestation of conformity of the fire extinguishing system components is conducted according to attestation system 1.

#### **13. Penetration seal material**

13.1. Assessment and attestation of conformity of the penetration seal materials is conducted according to attestation system 1.

#### **14. Fire door**

14.1. Assessment and attestation of conformity of the fire door is conducted according to attestation system 1.

#### **15. Fire retardant paint, varnish and mastic**

15.1. Assessment and attestation of conformity of the fire retardant paint, varnish and mastic is conducted according to attestation system 3.

#### **16. Concrete mix**

16.1. For the purpose of this Annex, concrete mix is a ready-mixed concrete supplied by the person who is not the user of the concrete mix.

16.2. Assessment and attestation of conformity of the concrete mix is conducted according to attestation system 2+.

#### **17. Filler**

17.1. If the safety requirements of the area of application of the filler, including filler of concrete, mortar or asphalt mix and crushed stone, filler, sand, gravel and siftings are significant, e.g. at producing of load bearing structures or construction of public roads, the assessment and attestation of the conformity of the filler is conducted according to attestation system 2+.

17.2. In cases not indicated in clause 17.1, the conformity assessment and attestation is conducted according to attestation system 4.